



Senate  
Office of the Secretary

NINETEENTH CONGRESS OF THE ]  
REPUBLIC OF THE PHILIPPINES ]  
*First Regular Session* ]

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SENATE

RECEIVED BY: \_\_\_\_\_

S.B. No. 1051

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**Introduced by SEN. WIN GATCHALIAN**

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**AN ACT  
ESTABLISHING AN INFORMATION TECHNOLOGY OFFICE IN EVERY  
PROVINCE, CITY AND MUNICIPALITY, AND FOR OTHER PURPOSES**

**EXPLANATORY NOTE**

Existing laws generally mandate various government agencies, offices and entities to make government services more efficient, available and accessible to the public.

Republic Act No. 10844 or the "*Department of Information And Communications Technology Act of 2015*" directs the prioritization of the government's shift to E-government services or the use of Information and Communications Technology (ICT) by the government and the public to enhance the access to and delivery of government services to bring about efficient, responsive, ethical, accountable and transparent government service. More recently, Republic Act No. 11032 or the "*Ease of Doing Business and Efficient Government Service Delivery Act of 2018*" mandates the taking of appropriate measures to promote transparency in each agency with regard to the manner of transacting with the public, including the adoption of simplified requirements and procedures that will reduce red tape and expedite business and nonbusiness related transactions in government. It likewise consistently provides for the utilization of electronic services to expedite the public's transactions with government agencies.

While these laws establish the framework and concept of good governance, there is a need to implement these directives through a dedicated office to effectively carry out the ICT requirements of government agencies for effective administration.

Thus, this bill provides the missing link between implementing a concept, and the actual receipt of efficient services sought after by the public, especially in the local government units (LGUs). The creation of an Information Technology Office is the best mechanism for the LGUs to professionalize the ICT services delivery in their localities, and implement the directive for efficient delivery of services under the Ease of Doing Business Law, among other laws.

In view of the foregoing circumstances, the immediate passage of this bill is earnestly sought.



**WIN GATCHALIAN**



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*Be it enacted by the Senate and the House of Representatives of the Philippines  
in Congress assembled:*

1 SECTION 1. *Short Title.* - This Act shall be known as the "LGU  
2 Information Technology Office Act".

3

4 SEC. 2. *Declaration of Policy.* - It is hereby declared to be the policy of  
5 the State to recognize the vital role of communication and information  
6 technologies in nation-building. Towards this end, the automation of  
7 information and public service-related transactions in all provinces, cities and  
8 municipalities shall be organized and made accessible through a database  
9 management system, to increase productivity and efficiency of the delivery of  
10 services of the public servants, and to provide the client-public better  
11 transparency as to the status of their transactions. Furthermore, these policy  
12 objectives are to be read in consonance with Republic Act No. 11032 or the  
13 "*Ease of Doing Business and Efficient Government Service Delivery Act of*  
14 *2018*".

1           SEC. 3. *Creation of an Information Technology Office.* - An Information  
2 Technology Office (ITO) is established in every province, city or municipality  
3 throughout the country which shall have the following functions:

- 4           a) Provide for the automation and system of electronic data storage for  
5           all information and public service-related transactions relating to local  
6           business processes and other matters of public concern;
- 7           b) Provide an on-time accomplishment reports of all departments, local  
8           advisories and participatory initiatives for local programs of their  
9           respective local government units (LGUs);
- 10          c) Create a system to expedite the processing of all internal and public  
11          services-related local transactions;
- 12          d) Coordinate with other LGUs in creating an inter-connected database  
13          and information management system to further expedite public  
14          service related-transactions occurring in multiple LGUs;
- 15          e) Provide for technologies that will offer online payments for all local  
16          taxes, fees and other assessments, equipped with accurate  
17          computation of payments;
- 18          f) Provide for transparency and the effective monitoring of all  
19          information and public service-related transactions within the locality  
20          concerned;
- 21          g) Provide for consistent accessibility of organized information to the  
22          general public as well as provide a venue for communication with  
23          constituents;
- 24          h) Provide a productive tool to increase efficiency in local government  
25          service; and
- 26          i) Equip LGUs with a constantly evolving technology that will be at par  
27          with global standards.

28  
29           SEC. 4. *Appointment of the ITO Chief.* - A provincial, city or municipal  
30 ITO Chief shall be appointed to head the ITO: *Provided,* That the province, city  
31 and municipality has the option to appoint a full-fledged ITO Chief or merge  
32 such position to an existing position or official in a related office, unit or

1 department in the provincial, city or municipal government: *Provided*, Further,  
2 that if the province, city or municipality shall appoint a full-fledged ITO Chief,  
3 the municipality has the option to set the rank, remuneration and other  
4 emoluments of such provincial, city or municipal ITO Chief subject to existing  
5 laws, rules, and regulations.

6  
7 **SEC. 5. *Duties and Responsibilities of the ITO Chief.*** - The ITO Chief has  
8 the following duties and responsibilities:

- 9 a) Formulate their respective Provincial, City or Municipal Information  
10 Technology Plan as well as programs and projects designed to  
11 contribute to the development of the local government involved;
- 12 b) Implement, promote and monitor the various technology use and  
13 promotion programs among all the offices of the involved LGU;
- 14 c) Disseminate best practices and innovations of information technology  
15 management through the conduct of trainings, technology fora and  
16 similar activities;
- 17 d) Maintain effective liaison with the DOST and DICT, and public and  
18 private academic institutions engaged in information technology  
19 research, technology transfer, education, and training;
- 20 e) Perform over-all supervision of services and operations of the ITO;
- 21 f) Ensure that appropriate quality management systems are properly  
22 implemented and maintained in accordance with international  
23 standards in all aspects of operations of the ITO; and
- 24 g) Perform other related functions as may be assigned by higher  
25 authorities from time to time.

26  
27 **Sec 6. *Staffing Pattern.*** - The Secretary of Department of Interior and  
28 Local Government (DILG) shall determine the organizational structure and  
29 staffing pattern of the ITO in accordance with civil service laws, rules, and  
30 regulations, subject to the review and approval of the Department of Budget  
31 and Management (DBM).



1           SEC. 7. *Budget and Implementation* - The amount necessary for the  
2 operation and maintenance of the ITO in every province, city and municipality  
3 shall be charged to the local funds. The LGU concerned, shall, immediately  
4 include in its annual budget the amount to be defrayed, and, consistent with  
5 its allowable budgetary allocation may seek the technological support of the  
6 Department of Science and Technology (DOST) and the Department of  
7 Information and Communication Technology (DICT) in the establishment of the  
8 ITO.

9  
10           Sec. 8. *Implementing Rules and Regulations.* – The DILG, in consultation  
11 with the DBM, DICT and DOST, and other concerned agencies and  
12 stakeholders, shall promulgate the implementing rules and regulations of this  
13 Act within ninety (90) days from effectivity of this Act

14  
15           SEC. 9. *Separability Clause.* - If any provision of this Act is declared  
16 invalid or unconstitutional, the provisions not affected thereby shall remain in  
17 full force and effect.

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19           SEC. 10. *Repealing Clause.* - All laws, presidential decrees, executive  
20 orders, presidential proclamations, rules and regulations or parts thereof  
21 contrary to or inconsistent with this Act are hereby repealed or modified  
22 accordingly.

23  
24           SEC. 11. *Effectivity.* – This Act shall take effect fifteen (15) days after its  
25 publication in the *Official Gazette* or in a newspaper of general circulation in the  
26 Philippines.

*Approved,*